

EPIPHANY CATHOLIC CHURCH
PARISH PASTORAL COUNCIL
October 26, 2017

MINUTES

Members present: Fr. Randy Hubbard, Kate Grindon, Stan Domzalski, Michael Cuyjet, Diane Goodwin, Carol Harris, Steve Jochim, Jim Parr, Jenny Townsend, Beth Vetter, David Holliger, Lois Rothgerber, Joan Shanahan, Brenden Quirk, Jerry Metsker, Elaine Zeller, Jim Read, Julia Zamiska

Members absent: Maria Munoz, Anna Workman

Guests present: Erin Dwyer

Meeting opened with a prayer at 7:05p. Shared reading of the pledge of Epiphany's PPC.

September minutes approved without changes.

Standing Committee Reports:

Worship - Results from yearly Mass Attendance Count are finished. Average Mass attendance over three liturgies is 841 people. That is down from 879 in 2016 and 943 in 2015. This reflects a national trend.

Financial Advisory Committee (FAC)-

- Expenses for last month were \$74,000 less than expected.
- Stewardship is up \$114,000 over anticipated income for the 1st Quarter of fiscal year.
- Loan amount due has been reduced to \$237,000.
- Insurance will cover the cost of the tree removal for the trees lost due to lightning.

Stewardship-Erin Dwyer presented on the 2017 Stewardship process. There will be no packets this year. The plan is to serve a meal after every Mass and people will be asked to fill out their commitment cards on site. Commitment weekend is November 4-5. PPC members are asked to help people fill out pledge cards. You must re-sign up for all ministries, even those you already participate in. If you don't sign up for a current ministry you are involved in you will be listed as inactive.

Social Responsibility -

- \$2900 was collected for the Hunger Walk. This amount is down from last year when \$5,000 was collected.
- Revision of 10% Guidelines document – Erin Dwyer shared a draft of the changes being proposed to the 10% Guidelines policy. The major change being considered is a change in language to read: "Historically, this 10% calculation was made without consideration of parish expenses or debts, however, exceptions to this may be warranted as

determined by both the Ten Percent Subcommittee (TPS) and the pastor. The Ten Percent funds are seen as a simple sharing of Epiphany's common goods and as good stewards of parish monies, it is important to take into consideration internal parish needs prior to the calculation of funds for distribution to outside organizations." "Parish debts and expenses may or may not be considered when calculating the 10%."

- PPC discussed the changes and requested clarification on several items. The discussion was then tabled and PPC was asked to discern over this issue until November meeting.

Youth Report –

- There are five youth attending the National Catholic Youth Conference in Indianapolis.
- Senior High Youth Council is helping plan Jr High content and also acting as mentors.
- There is some interest in Sr High meeting outside of Youth Group scheduled meetings for deeper discussion of topics of interest.
- They are trying to spread the word about Youth Group via bulletin and Mass announcements to increase attendance.
- Confirmation classes have started. Currently there are 16 students enrolled. Parishioner Anastasia Quirk is assisting Jim Read as catechist for Confirmation.

Staff Report –

- Julie Stuart did a presentation at St. Patrick's on sick and homebound ministry.
- Staff is working on integrating the 7 Themes of Catholic Social Justice into their programs/events.

Community Feedback –

- Encourage use of recycling materials in meetings and events. There appears to be a shift in the mindset of using non-disposable dishes. Disposable paper products are becoming the norm. PPC members discussed possible reasons and solutions to this. One problem is there are only enough dishes for 120 people, however adding more creates a storage issue. Dishwasher is labor intensive. Need to have reliable volunteer help to assist with event clean up.
- Excitement about lack of stewardship packets this year.
- Would like 9:00a Mass to end on time so children and catechists can get to Formation classes. Mass is running over into Formation time.
- Request to not schedule meetings in Nursery space during 9:00a Mass. Executive Committee has already taken care of this by blocking out the Nursery on the calendar for that time period.
- Music is too loud at Mass. Instruments are playing over cantor voices. Worship is aware and is working on the problem.
- At a previous PPC meeting, the question was asked if a physically challenged person wishes to lector, is it possible? Worship provided an answer: Yes, they have determined how they will work around ambo/stairs issue. In this scenario, the lector would not be visible to all in church, so it would have to be very clear and audible.

PPC Chair Report –

- The PPC Executive Committee is working on changing the incorrect language in all the PPC Policies and Procedures documents, such as changing “Community of Epiphany” to “Epiphany Catholic Church” and making note of staff changes. These policies will be brought before the council one at a time for reading and approval.
- All policies, guidelines, and procedures documents should be looked at every five years. Chair Kate Grindon gave a charge to each Standing Committee chair to examine each of their Guidelines and Procedures documents to see if they need to be updated, revised, rewritten or are okay as they are. One of the goals is to remove some of the specificity such as meeting times, etc. to give some flexibility.
- PPC members discussed whether to change the PPC timeline for voting on the Executive Committee each new term. Discussions as to whether to leave it at July meeting or move to June meeting. Decision tabled until November meeting.

Pastor’s Report –

- Epiphany Catholic Church is in the 4th phase of the Archdiocesan Discernment Process – scheduled for April/May 2018. Both staff and lay parishioners are involved in the planning.
- Water Management Project: Meeting again with contractor due to some areas of continued water pooling. Some additional work may need to be done to fix one of the French drains to get it to drain properly.
- Ash trees on grounds are dying. They will only be removed if they endanger structures. Back planting of native Kentucky trees will happen gradually. Trees damaged by the lightning strike have been removed. We also must replace two spruces by the circle, which have been infected with a fungus.
- November 11 is grounds clean up. PPC members are encouraged to attend.

Council approved highlights for publication in bulletin.

Next meeting is November 30 (due to Thanksgiving).

Meeting closed with a prayer at 9:30p

Respectfully submitted,

Becky Parr
PPC Recording Secretary