

EPIPHANY CATHOLIC CHURCH  
PARISH PASTORAL COUNCIL  
August 29,2019

MINUTES

Members present: Fr. Randy Hubbard, Deacon Trey Mobley, Bill Carlisle, Michael Cuyjet, Stan Domzalski, Jeff Gilkey, Jerry Krupilski, Jim Parr, Jay Stuart, Tracy Squyres, Lauren Walker, Don Reiss, Sharon Peariso, Deb Sachs, Jill Zamiska, Elaine Zeller. Staff present: Erin Dwyer, Polly Duncan Collum

Members absent: Fr. Tony Cecil, Bob Hauslauden, Maria Munoz, Erick Ortega

Meeting opened with a prayer and reflection @ 7:00pm.

July minutes were approved without changes.

Retreat Review

- Appreciated the work that the LRP team did preparing for the retreat
- Good effort, engagement and participation by all attending
- Breakout groups nice – ideas matured as we shared in small groups
- Anticipating more work on LRP
- Lacking in information from current LRP
- Discussed needing only one overnight stay, with start on Saturday morning
- Move somewhere closer than Nazareth
- Not enough downtime

Ministry of Presence opportunities

- Staff will provide recommended opportunities to Erin Dwyer, who will forward to Chair of PPC
- Spanish Mass every Thursday at 6:00p
- Hunger Walk September 22
- September 21-22 Ministry Fair
- September 28-29 Stewardship Social

50<sup>th</sup> Anniversary Celebration (Jubilee)

- Options were presented to PPC to discuss re: length of celebration (one event, multiple events, 6 months, 1 year, etc).
- PPC will finalize the timeline at September meeting.

Update on Pastor's Residence ad hoc committee

- 7 possible options presented to PPC from committee.
- Ad hoc will present the pros and cons of each option to PPC by October.

St Vincent DePaul (SVDP)

- Request was made to add online giving option through We Share to support SVDP Epiphany conference.
- After discussion, PPC approved this request.

#### Finance Advisory Council July report (1<sup>st</sup> month of fiscal year)

- For July the total operating expenses vs. budget was \$25,586 less than expected. NOTE: these figures reflect budgeted payroll and benefits expenses for our SR/Director of Faith Formation and Community Life Coordinator that were not paid out in actuals. Amount of those expenses is approximately \$5,220. New hires began employment in August.
- Total income less total expenses was \$10,423. This is a \$33,297 favorable variance over budgeted amount.
- Contributions in July were \$110,231 which is a favorable budget variance of \$7,631. Note: this included a stock donation from a parishioner which fulfilled their annual pledge.
- Cash available in checking and savings remains strong at \$630,107.
- There were no capital expenses in July.
- FAC brought to PPC their concerns re: ethics of Facebook as a company and whether Epiphany should continue to use this communication platform. After lengthy discussion, the topic was deferred to the September meeting. Polly Duncan Collum offered to provide some reflection questions from the social teaching of the church to assist the discussion and discernment.

#### Community Life

- Committee discussed separation of duties between Fr. Tony and Angie Fox. Most of the bereavement/pastoral care activities (outside of bereavement meals) will be handled by Fr. Tony.
- Parish social activities will be planned and managed by Angie Fox and her team.

#### Stewardship and Evangelization

- Online stewardship emails of samples to all PPC members on 9/11 asking for input by 9/17. Parish-wide email will be on 9/27.
- Stewardship socials on 9/28-29.
- Printed copies of Covenant cards/ministry guides will be available for those without email.
- 1<sup>st</sup> Quarterly newsletter has been published. Looking for suggestions on ways to improve.
- Annual report will be emailed to those with emails on file first week in September. Printed copies will be available for those without email.
- Need PPC comments on Legacy Society proposal no later than September PPC meeting.

#### Worship

- Epiphany Madonna and Child statue has been installed. We are considering illumination options.
- Annual weekend attendance count will be the last four weekends of September.
- Musicians are still working on two CDs.

#### Staff Report

- Polly officially began working with Social Responsibility the week of August 18.. Committee will begin to look at its vision statement.
- Hunger Walk is September 22.
- There will be a 6 person delegation traveling to San Lorenzo Martir in September. They will be delivering 37 water filters from Water with Blessings.
- Letters have gone out soliciting sharing grants.
- Spanish Mass attendance is increasing with the arrival of Padre Jose Juan Marquez.
- Jeff Squyres is working on problems we are experiencing with the PDS (Parish Data System).
- Foam insulation will be put in the basement of Epiphany House the week of August 25th.
- Grounds clean up is scheduled for November 9 with makeup date of November 16.
- Feasibility of resealing and restriping parking lot is being evaluated including sealing of cracks.
- Moving forward on installing door actuators on Community Center bathroom doors and on the Lighthouse entry door. Also moving forward on installation of panic bars on the Community Center doors.
- Annual year end report to the Archdiocese is completed and submitted for Epiphany.

#### Pastor's Report

- Fr. Randy and Fr. Tony have decided to change how they share the weekend Masses between Epiphany and St. Martin de Porres. Whoever is at Epiphany on a particular weekend will celebrate all 3 Masses that weekend, while the other priest will celebrate Masses at St. Martin de Porres. They will alternate weekends at each location.
- Epiphany will be hosting a 3<sup>rd</sup> year seminarian from St. Meinrad for the next two year, Loi Pham. Loi is a native of Vietnam. He will be on site Wednesdays and one weekend per month.
- Fr. Randy asked to move the October PPC meeting to October 29 due to a wedding conflict.
- Fr. Randy reflected on the blessing of having a full staff in place.
- Thanks to Mary Downs for helping w/accounting duties at St. Martin de Porres in the absence of a bookkeeper.

#### Community Feedback

- A parishioner commented that they don't think calling the new space the Connector is very welcoming. Suggested calling it the gathering space. No one voiced any further opinions.
- Parishioner asked if Spanish was going to be added to sign at main entrance like it was in the past. After discussion, PPC decided it was not needed and the issue was tabled.

#### Letters of Appreciation

- Bill Carlisle will write a letter to Joan Coleman for her leading the recent PPC retreat.

Meeting ended with a prayer at 9:40p

Respectfully submitted,

Becky Parr  
PPC Recording Secretary