

EPIPHANY CATHOLIC CHURCH  
PARISH PASTORAL COUNCIL  
January 26, 2019

MINUTES

Members present: Fr. Randy Hubbard, Deacon Trey Mobley, Jim Parr, Stan Domzalski, Jeff Gilkey Carol Harris, Bob Hauslauden, Steve Jochim, Jerry Krupilski, Beth Vetter, Lauren Walker, Anna Workman, Jill Zamiska, Jay Stuart, Don Reiss, Elaine Zeller, Gracie Zamiska, Julie Stuart

Members absent: Maria Munoz, Tony Simpson, Michael Cuyjet

Meeting started with a prayer at 9:01am. Additions to minutes for November 29: add Jay Stuart, Elaine Zeller and Don Reiss to members present. Minutes approved with these changes.

PPC Chair Report

- Update to the Epiphany Emergency Action Plan (EAP): Comments will be made on the draft at February meeting with approval to plan at March meeting.
- 2019 PPC selection process – Three selected members and one appointed member to be replaced as their terms are expiring in June 2019. There will be a bulletin insert the weekend of February 9/10. PPC members will speak at all liturgies the weekend of February 16/17. Nominations close on March 17. Selection on May 11.
- Update on visiting priests from Mexico: the approval is now in the hands of the Mexican government.
- Update on misuse of handicapped parking spaces – issue was brought to staff. They are working on a postcard to be placed on windshields of cars without appropriate signage as gentle reminder.

Finance Advisory Council (FAC) (for November and December)

- Parishioner Dick Bowles did an analysis of energy usage due to increase in LG&E bill. Gas usage increased in 2018. There was a spike in daytime electrical use in the Community Center and Connector for the months of May-November. This spike is being further investigated to determine a cause.
- FAC is working on a proposal to develop a mechanism to allow people to make separate contributions for capital improvements.
- FAC is working on a proposal to bring to PPC re: a Town Hall to discuss State of the Parish financially.

November 2018

- Stewardship contributions for the month of November totaled \$100,382. This was an unfavorable budget variance of \$11,395 compared to the \$112,317 plan. YTD is a \$4,273 unfavorable position to budgeted \$517,183.

- November total operating expenses vs. budget are \$3,496 higher than expected for the month, and \$40,030 less than expected for the year. This reflects budgeted expenses not paid out due to unfilled ministry position.
- November YTD total income less expenses are \$30,895, a \$32,948 favorable variance to the budget.
- We have a negative cash flow of \$10,203 YTD, due to total capital and construction costs of \$41,098.
- At the end of November 2018, our cash available in savings and checking remains strong at \$630,872.

#### December 2018

- Contributions for the month of December totaled \$177,342. This was a favorable budget variance of \$24,225 compared to the \$153,177 budgeted. YTD is a \$19,952 favorable position to budgeted amount of \$670,300 YTD
- Total operating expenses vs. budget are \$15,553 less than expected for the month of December and \$55,893 less than expected for the year. Note that this reflects budgeted payroll and benefits expense for our Social Responsibility minister that was not paid out in 2018.
- Overall YTD, total income less total expenses are \$78,377, a \$69,658 favorable variance to the budget
- We have a positive cash flow of \$816, taking into account our YTD capital costs of \$77,562, while our December cash available in savings and checking remains strong at \$638,752

#### Stewardship and Evangelization

- Welcome bags are now available for use in the Epiphany Companion ministry
- Stewardship campaign is wrapping up. 482 pledge cards returned

#### Pastor's report

- Participating in Catholic 360 Pilot Program for Archdiocese. Sal Della Bella will facilitate an assessment tool for staff to evaluate and get feedback on how they are doing their job
- February 11 is the deadline to review applicants for Pastoral Associate Social Justice. Hope to have new hire in place by March

#### Youth Report

- The youth council is being formed
- Confirmation retreat will be February 22-23 at the Kavanaugh Center
- Two retreats coming up – ARCHLOUCYC and Together Encountering Christ
- Parent core team meets on a monthly basis

#### Staff Report

- Proposal presented to PPC for staff representation at PPC meetings. PPC will make a decision at the February meeting

#### Community Feedback

- Question about Epiphany's Environmental Plan. Not enough emphasis placed on environmental issues

#### Community Life

- 958 people were fed at the Feast of Epiphany celebrations. Lots of compliments

Meeting closed with a prayer @ 10:00a

Respectfully submitted,  
Becky Parr  
PPC Recording Secretary