

EPIPHANY CATHOLIC CHURCH
PARISH PASTORAL COUNCIL

July 25, 2019

MINUTES

Members present: Fr. Randy Hubbard, Fr. Tony Cecil, Jim Parr, Michael Cuyjet, Stan Domzalski, Bill Carlisle, Jeff Gilkey, Bob Hauslauden, Jerry Krupilski, Jay Stuart, Tracy Squyres, Don Reiss, Sharon Peariso, Tony Simpson, Deb Sachs, Elaine Zeller

Members absent: Maria Munoz, Erick Ortega, Lauren Walker

Staff present: Erin Dwyer, Jordan Wheatley

The meeting opened at 7:00pm with a prayer. PPC members all gave a brief introduction of themselves for the benefit of the new members. June minutes approved without changes.

Election of new Executive Council

- Jim Parr was re-elected PPC chair by acclamation.
- Jay Stuart was elected Vice-Chair by acclamation.
- Lauren Walker was elected Associate Vice-Chair.

Pastor's Residence ad hoc committee final report

- Jay Stuart presented the final report to the PPC. No further action taken at this time. PPC to review report and discuss at future meeting.

Change to PPC Constitution and Bylaws

- PPC approved a previously discussed change in the bylaws to reflect the addition of an Associate Pastor to the membership of PPC.

2019 PPC Retreat

- The annual retreat will be held at Nazareth Retreat Center on August 16-18.
- The primary focus of the retreat will be the new Long Range Plan (LRP).
- Epiphany staff and the Long Range Planning committee members will attend the retreat on Saturday to aid in beginning discernment of LRP.
- Fr. Randy urged members of PPC to make every effort to attend the retreat.

Long Range Plan 2024

- The LRP committee is already meeting.
- A parish-wide survey for all parishioners age 12 and over has been distributed both electronically and via hard copy for parishioners to give input into LRP.

- LRP committee members have been interviewing 6 parishes around the country re: Best Practices and will gather findings and share with parish via slideshow in Narthex.

Youth Report

- Looking for two new youth reps for PPC
- Tasha Gordon is looking for small group leaders to assist with weekly meetings.
- Youth Ministry kickoff for the Fall semester is September 4.
- The first meeting for the Young Adult ministry was attended by 3 people. The next meeting is August 29.

Finance Advisory Council

- June total income less total expenses was a negative \$27,436. Budgeted amount was a negative \$20,144.
- YTD income less expenses was \$174,367 versus a budgeted \$130,000.
- Had Epiphany been fully staffed, total YTD income less expenses would have been \$106,508.
- For year ending June 30, 2019, Epiphany spent \$190,841 on construction and capital projects.
- Cash balances as of June 30, 2019 were: General savings \$208,784; Special needs/capital improvement \$408,641 and Checking account \$5,916 for a total of \$623,341.

Stewardship and Evangelization

- Stewardship campaign begins in September this year.
- Online stewardship enrollment will be available beginning this year.
- Dave Baranowski, Director of Stewardship and Leadership Formation for the Archdiocese of St. Louis will give a presentation on August 10 from 9:00a-noon titled "Grateful and Generous Workshop."
- The new quarterly newsletter is tentatively set to be distributed in August.
- The annual stewardship report will be released in early September.
- Work is beginning on forming a Legacy Society at Epiphany as a new way of promoting, recognizing and honoring planned giving to Epiphany. Final draft will be discussed in September.

Worship

- Musicians are currently working on two CD's. One is a compilation of previous CD's for the Jubilee celebration; the second is a new CD with 11 songs.

Staff report

- The musicians are planning a "Marga-Rita" celebration to honor Rita Marvin's decades of service to the music ministry.
- Spray foam is finished in the attic of Epiphany House and has resulted in an immediate reduction of attic temperatures. The rest of Epiphany House will be completed in late August. Thanks to Tom Frank for help with quotes and to Greg Clickner for prepping the attic.
- Smart, programmable thermostats were installed in the Community Center and Worship Center. Thanks to Dick Bowles for investigating and evaluating.

- Currently, we are getting quotes on improving handicapped accessibility in Community Center and Lighthouse and installation of panic bars on Community Center doors to make Epiphany facilities 100% handicapped accessible.
- Epiphany offices have A new phone system has been installed in Epiphany offices. We are still working through the transition. Let Mary Downs know if you have any difficulties when phoning the office.
- Jeff Squyres is volunteering lots of time to track down problem with PDS (church parishioner database), as well as developing rough options for electronic stewardship.
- The St Vincent DePaul chapter is now permanently located at the Lighthouse.

Pastor's Report

- Angie Fox is the new Community Life Coordinator.
- An offer has been made for the open position of Director of Faith Formation.
- The August PPC meeting will move to the 5th Thursday in August (8/29); this will accommodate the FAC to meet on the 4th Thursday (8/22) since their regular meeting time conflicts with the Holy Day Mass schedule.
- Additionally, the following meeting dates have been adjusted:
 1. Thursday, October 24 to Wednesday, October 30,
 2. Thursday, November 28 to Wednesday, December 4 and
 3. The January meeting will be combined with the PPC and staff retreat (Friday and Saturday) January 24-25, 2020.

Community Feedback

- Parishioner complimented the hearing assist devices.
- Someone suggested ornamental lighting posts out front of Worship Center instead of what is currently there.
- Comment that the Gloria currently being sung sounds like a cabaret song.
- Concern expressed over unsupervised children using Epiphany playground.

Letters of Appreciation

- One for Sue Dossey, who is retiring from coordinating the Healing Blanket ministry.
- A note to Dick and Lori Brien, who are moving to Florida, for their many contributions.
- One to Eileen Schweinhart for her work on Bibletimes.

Meeting closed with a prayer at 9:30p

Respectfully submitted,

Becky Parr
PPC Recording Secretary

