

EPIPHANY CATHOLIC CHURCH  
PARISH PASTORAL COUNCIL  
October 29, 2019

MINUTES

Members present: Fr. Randy Hubbard, Deacon Trey Mobley, Jim Parr, Michael Cuyjet, Stan Domzalski, Jeff Gilkey, Jay Stuart, Tracy Squyres, Lauren Walker, Don Reiss, Sharon Peariso, Jill Zamiska, Tony Simpson (for Deb Sachs), Elaine Zeller

Staff present: Erin Dwyer, Mary Downs

Member absent: Bob Hauslauden, Jerry Krupilski, Maria Munoz, Erik Ortega

Meeting began at 7:02pm with a prayer. Minutes – motion by Don, second by Stan – approved as submitted

PPC Chair Report

- Discussion about how to engage the parish in Parish Pastoral Council (PPC) meetings.
  1. Suggestion of first step to remind our parishioners of the community forum and the associated guidelines and bring to their attention on a regular basis. Always invited and with prior notification to the chair, can get on the agenda. Some felt that perhaps people had no issues and that's why we haven't seen people coming out to the meetings - plus the fact that they don't want to come for 2 hours.
  2. Suggested that as we talk with people in the connector, that folks are invited to the PPC meeting.
- Facebook discussion - Polly will have information for us and will be added to the January retreat agenda so that there can be a full discussion with the staff.
- Chiapas trip - PPC encouraged to attend Nov 24 community discussion after the 11:30 Mass. Polly will join PPC on Wednesday, Dec 4 (November meeting) with reflections on the trip.
- Ad hoc committee presented pastor's residence update at the Finance Advisory Committee (FAC). FAC asked for a month to review.

Finance Advisory Council Report

- Sharon Peariso reported that 1<sup>st</sup> Quarter contributions are ahead of budget by \$9,647 and operating expenses are under by \$17,261. Good news since we are fully staffed.
- \$11,536 capital spending so far this year resulting in -\$1,990.00 cash flow.
- There are several capital expenses planned in the coming months. Community Center & Worship Center will get some siding repairs due to rotting wood siding.

Worship

- Tony Simpson reported attendance survey; this is the first year in 6 years with no decline in attendance.

### Youth Report

- Epiphany is hosting Region 7 bonfire on Nov 2.
- Adoration will be held on Nov 6 and will be led by Fr. Tony.
- Young Adult ministry hosted Mass here; goal to host weekly Mass rotating around the Region in Advent.
- On Nov 9-10 there are 10 baptisms.

### Community Life

- Nov 2, Feast of All Souls, is the annual memorial Mass with a light reception following.
- Nov 8 is first planning session for Feast of Epiphany (Jan 4-5).

### Stewardship & Evangelization

- Online Stewardship: started with 1,253 families in Parish Data System PDS; 1065 had email and printed 186 packets. 515 families have submitted a pledge.
- Follow-up phone calls will be conducted to those who received printed packets.
- The Week of Nov 4, ministry leaders will get lists interested parishioners and follow-up calls will be completed by the end of November.
- International Council of Stewardship Conference was held the first weekend in October (Don Reiss and Erin attended). Don reports that Epiphany is doing some good things already, and they also picked up some new ideas.
- Stewardship is interested in learning why some have left the parish and will be developing a way to follow-up.
- We ordered the book, "Rediscover the Saints," for the parish Christmas gift.
- January 18-21 Fr. Frank DeSiano, CSP, will be coming for a parish mission. He will preach at all Masses that weekend January 18th and 19th, 2020.

### Staff Report

- Lisa Downs reported 2 RCIA candidates & looking to begin year-round process which is a church best practice.
- Angie Fox & Erin Dwyer met to start working on the Jubilee Committee. Staff will be asked for suggestions of people who are interested in helping.
- Staff has formed a new collaborative planning team to work together on parish-wide events. One of the first joint activities will be Dec 1 - Advent wreath making.
- Memorial Mass is on Nov 2
- Blood drive is Nov 19
- Annual Thanksgiving food collection will be Nov 16-17
- Campaign for Human Development is Nov 23 and 24.
- 10% Sharing grants have been given to New Life Direction Ministries, New Roots, Kentucky Harvest, the Special Project, among others.
- Mary reported that the Community Center has been repaired & painted already; worship center wood has been repaired.

- Landscaping planned around the Epiphany statue.
- The bronze Holy Family plaque will be reinstalled shortly.
- Annual Benefits meeting was held with the staff today. Medical benefits increased to 4.43%.

#### Pastor's Report

- Expressed encouragement on Long Range Plan (LRP). Fr. Randy recognizes the benefit of the 2020 vision and how much we were able to achieve as a community.
- The Catholic Services Appeal is upon us. We are running a little bit behind at this point compared to where we were last year, which is a trend across the Archdiocese.
- November 4 is the Fall Convocation for the presbyterate. Priests were asked to reflect upon Bishop Barron's "Letter to a Suffering Church" document. Fr. Randy is to encouraging parish leadership read the letter and some copies will be available for the community.
- The actuators for the doors have been installed in the Community Center and the Lighthouse so we are fully handicap accessible.

#### Community Feedback

- Regarding the Stewardship socials, one individual felt like we were advertising for Fazoli's because we used their cups & plates; and another individual was concerned about the cost of a catered meal.
- Comments about offering guidelines financial giving in the online Stewardship packet included: one said it's something new and compared them to tipping guidelines at a restaurant.
- Compliments on our new formation minister, Lisa Downs.
- There was a request to put the actual music notes with the lyrics so that folks could better follow the music; this is being discussed at Worship & Stewardship.
- There was good feedback on LRP insert in the bulletin.

#### Letters of Appreciation

- Tom Frank - Jim will write that note acknowledging his work on the repairs and painting of the Worship Center and Community Center.

The next meeting is Wednesday, December 4.

Meeting ended with prayer at 8:55p.

Respectfully submitted,

Becky Parr  
PPC Recording Secretary (with the assistance of Jay Stuart)