



Cover Letter for 2025-2026 Sharing Grant Application

To Whom It May Concern,

We are pleased to offer your organization the opportunity for funding from Epiphany Catholic Church in Louisville, KY. The funds we offer represent a portion of a tithe that is set aside from our weekly collections and distributed monthly. Our parish takes pride in our commitment to organizations that work for social justice, help those in need, and empower marginalized people toward improving their life situations.

Each requesting organization is vetted and the application is discussed by Epiphany's 10% Committee. Most funded organizations receive a check for \$1,000-\$1,500. Large organizations with more than a \$2.5 million annual budget will not be considered. We favor smaller organizations for whom our modest grants will create the greatest impact. We ask that each funded organization report on how the grant was used by June 30, 2026.

Attached you will find the 2025-2026 application. When you have finished the application, **please print it out, sign it, and mail it to the address below.** (You may email a copy in the interest of time, but we also need the original with an authorized signature.) Questions? Contact me at (502) 780-0394 [landline] or tim@ecclou.org

Epiphany Catholic Church
Office of Social Responsibility
914 Old Harrods Creek Road
Louisville, KY 40223

The 10% Committee will begin reviewing applications in October and continue into the new year until grant funds are exhausted.

We look forward to receiving your application.

Sincerely,

Tim Grove
Pastoral Associate of Social Responsibility
[on behalf of Epiphany's 10% Committee]

914 Old Harrods Creek Road
Louisville, KY 40223
502-245-9733
<http://epiphanycatholicchurch.org>



2025-2026 Sharing Grant Application

Name of Applicant Organization: KENDALL VISION MINISTRY d.b.a. Kendall Optometry Ministry

Address: 6407 Bardstown Road #298 Louisville KY 40291

Website: <http://kendall-optometry-ministry.org/>

Email Address: bwilloughby4kom@gmail.com

Date of this application: September 10, 2025

Applicant (person completing this form): Bobby Willoughby

Leadership

- Interim President: Bobby Willoughby
- Contact Information (including email address):
 - Bwilloughby4kom@gmail.com; bobby.willoughbby@transamerica.com
 - (502) 439 9223
- Next Board of Directors meeting: October 2025

Organizational Activities: (Brevity is appreciated. We suggest simply answering with subsets of bullet points. It is fine for your application to flow over to additional pages.)

- Please complete this sentence: Our organization exists in order that...
 - Short term mission teams can offer a vision ministry
 - Vision ministry is a gateway to sharing the Gospel
 - Vision ministry is easy and accessible to any mission team
 - Vision ministry is portable and accessible regardless of the environment
- Whom does the organization serve?
 - We serve individual mission teams desiring to offer vision services as part of their activities
- What does the organization offer?
 - We have 18 optical kits that have been in operation for 10+ years. These kits offer the ability to do in field refraction of the eyes and automatically select a pair of prescription eyeglasses from an inventory. These kits are valued at \$13,000 each. We offer these to the teams at a very low cost of \$200/trip plus shipping. The kit comes with a custom computer program.
 - We offer measured and bar-coded eyeglasses that are prepared by volunteers
 - We offer storage/shipping options for the glasses inventory
 - We offer online and in-person training of the optical programs
- What quantifiable results can be identified?
 - We track the number of team and country they travel to.
 - We track the number of eye glasses we provide to the teams as request.
 - Some of the teams measure their own glasses and there is no direct way to gather the impact of their ministry.
- Where do activities take place?
 - Most of the activities occur outside the US, but we have a few teams that offer these services in the US when it is permissible by the State
- Is there anything else that you want to tell us about your organization?
 - We have been in existence since 2003. Our founder passed away in the summer 2025.
 - The board has appointed Bobby Willoughby as the interim president

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- Our desire is to enhance the ministry that has been received by hundreds of mission teams and served tens of thousands of people by refactoring the computer programs to support newer, more affordable and simpler optical equipment.
- What use do you envision for our funding?
 - We have always operated at a near net-zero model where we try to keep the cost to the missions teams as low as possible. That model does not afford us the ability to provide a technology refresh without seeking additional funding sources. The Board is committed to changing the operating model to account for R&D, technology enhancements, etc.
 - If the funding is adequate we will replace the 18 kits with newer kits. We anticipate the cost of each kit to be \$8,000-9,000. While we have 18 kits today, our actual demand for the kits only necessitates we maintain 10 kits.
 - We have a team of volunteer who are working to rewrite the computer programs to support the new optical gear. We would like to start retrofitting the kits in early 2026 as the funding becomes available.

Financial Activities

- Date of Latest Financial Audit: December 2024
- Amount of Total Organizational Budget:
 - **INCOME**
 - Kit Rental: \$10,000 (50 teams @ \$200)
 - Glasses: \$15,000 (45,000 pairs of glasses)
 - Training and Services: \$ 2,000
 - Shipping and Insurance: \$18,000
 - Donations \$ 5,000
 - **Total: \$50,000**
 -
 - **EXPENSES**
 - One Staff \$28,000
 - Transportation \$ 2,000
 - Shipping/Insurance \$18,000
 - Glasses \$ 400
 - Misc Materials \$ 1,000
 - Equipment Repairs \$ 500
 - **TOTAL \$49,900**

- 501(c)3 status: Active and EXEMPT 20-0232044
- Do you operate under a fiscal umbrella? NO If so, whose?
- Brief description of funding streams and fundraising:
 - Private Donations from teams using the equipment
 - Profit from the sale of Glasses
 - Profit from the sale of cargo insurance
 - Profit from the rental of the optical kits
- Please attach your most recent financial statement and a copy of your IRS Letter of Determination.

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- I have just started taking over the non-profit after the passing of Holland Kendall. I am happy to talk about the board plans for the ministry as they evolve over the coming months as well.
- We have a Checking balance of \$10,315.13.

○ Note the address of the organization is different now as the address on the 99-N is the previous

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

Tax Period:
2024 (01/01/2024-12/31/2024)

EIN:
20-0232044

Organization Name (Doing Business as):
KENDALL OPTOMETRY MINISTRY INC

Mailing Address:
4820 NOTTINGHAMSHIRE DR
JEFFERSONTOWN, KY 40299
United States

Principal Officer's Name and Address:
Bobby Green Willoughby
18310 Standwick Drive
Louisville, KY 40245
United States

Gross receipts not greater than:
\$50,000

Organization has terminated:
No

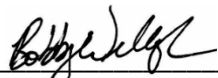
Website URL:
<http://kendall-optometry-ministry.org/>

home of Holland Kendall. We are in the process of changing the address on all the proper documents.

Community Interaction

- Involvement of Epiphany members as volunteers or participants (if any):
- Other community interaction that you would like to bring to our attention:

Questions? Contact Tim Grove at (502) 780-0394 or tim@ecclou.org

Signature of Executive Director:  Date: ___ Sept 10, 2025 ___

Signature of Applicant:  Date: ___ Sept 10, 2025 ___

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